

1. Introduction

This Collaborative Charter sets out the nature of the relationship between SmartKlub and Leeds City Council, which both parties have committed to adopting. Although this agreement is not contractual, both signatories jointly undertake to operate within the spirit of collaborative partnership described herein:

2. The Rationale

The rationale for this agreement is summarised as follows: All parties wish to operate in new ways and through a new relationship. All parties firmly believe that their interests are best served by the adoption of co-operative ways of working together. While accepting the need for project specific contracts, both parties accept that this Charter will provide a reference document against which their approach and actions can be compared.

3. Principal Objectives

The principal objectives of the relationship Between SmartKlub and Leeds City Council is as follows:

1. To work together to create SmartKlub Leeds, in a fair, open and transparent manner.
2. To reduce City wide energy consumption / carbon footprint / energy costs.
3. To increase energy efficiency through smart initiatives / technologies.
4. To work together to ensure that the energy assets & infrastructure developed in Leeds allow for adjacent and integrated benefits considering the potential of city-wide or individual energy Companies..
5. To seek continuous improvement through an agreed regular communications and partnership working programme.
6. To deliver additional benefits to the community through education, training, job creation and community engagement.
7. To deliver services to the highest standards of quality.
8. To work to communicate and lobby widely for the objectives included in this Charter.

4. Principal Objectives:

Co-operation will be continually aspired to in all our activities and communication.

We agree to work with respect and equality and wherever possible as simplistically as possible

All parties (and subsequent additional partnering parties) will adopt the partnership at a senior level

All parties will annually allocate the necessary resources where necessary.

5. The Nature of the Relationship

The following values are held by both parties to the Charter:

- Neither party has a monopoly on best Practice, initiative or solution
- All information is shared openly where possible
- Problems are solved jointly
- Innovative proposals are positively criticised
- Working relationships are friendly
- Wherever possible risks are shared

6. SmartKlub Success Review Group (SRG)

All parties agree to undertake strategic goal setting and monitoring of progress to achieve the successful progression towards the Principle Objectives.

☑ Purpose to confirm the strategy. ☑ To enable decision making and authorise projects. ☑ To cross communicate up to date global thinking from both organisations. ☑ Strategic legal and procurement governance.

7. SmartKlub Project Co-Production Group.

The PCP Group will stimulate & review the development of projects through SmartKlub, ensure that projects, authorised by SRG, are appropriately resourced and managed.

Shaping & Co-production, Review & iteration, Clear ownership. Regular reporting of benefits and risk awareness. Shared project management resources. ☑ Clear budgetary / quality / programme controls.